



Membership Checklist

***Please upload all ND State documents as one file- easier for secretary to review.

Use the CHECKLIST! All forms MUST be completed and uploaded to the online membership portal prior to competing in rodeo! We will work together to make sure contestant is ready to go by first rodeo! Contact me regarding any and all concerns!

National Membership fee will be paid online. The State fee for NDJHRD will be paid at the first rodeo of the season! Check for \$40.00 payable to NDJHRD must be brought to first rodeo of the season.

_____ **National Rodeo Membership Application** completed and printed from the online portal. Instructions on website. Both parents/guardians MUST sign the bottom of this form along with the contestant and upload to the online membership portal. If only one parent signature due to deceased, sole custody, or incarcerated parent this must be noted on the form. Attach this document to the online membership portal using the drop down menu item specified.

_____ **National Minor's Release, Assumption of Risk and Indemnity Agreement** completed and printed from the online program. The natural Father and Mother or the Legal Guardian along with the contestant MUST sign this form. If only one parent signature due to deceased, sole custody, or incarcerated parent this must be noted on the form. **This form needs to be Notarized (be sure notary lists contestant and both parents as being present when notarized).** Attach this document to the online membership portal using the drop down menu item specified.

*** _____ **North Dakota Waiver of Liability** (on website). Both parents/guardians and the contestant MUST sign the form in 2 places. If only one parent signature due to deceased, sole custody, or incarcerated parent this must be noted on the form. **This form needs to be Notarized (be sure notary lists contestant and both parents as being present when notarized).** This document to be scanned with other ND documents below. **Attach this document along with other ND documents with *** as one PDF and upload to the online membership portal.**

Continued on next page

*** _____ **Certificate of Eligibility Public/Private School-home school see below** (on website). Signed and current date by school officials. **Fall rodeos only: Schools may be closed for the summer --you can upload this form prior to the draw out deadline of the first fall rodeo.** This document to be scanned with other ND documents below. Attach this document along with other ND documents with *** as one PDF and upload to the online membership portal.

Spring Certificates of Eligibility and current grade report must be uploaded 3 weeks prior to first rodeo!

*** _____ **Home School Verification Form-for home school students only** (on website). New NHSRA rule; the form must be completed and submitted for verification of accredited program or grade level competency. See form for further explanation. This document to be scanned with other ND documents below. Attach this document along with other ND documents with *** as one PDF and upload to the online membership portal.

*** _____ **Current Grade Transcripts—For Fall rodeos it must be the end of year report card Spring 2023;** Spring rodeos it must be 3rd quarter report card or 2nd Semester Report Card. Home School students must attach record of completion of the grade level spring 2023 or report card/progress report for end of school year spring 2023. Attach this document along with other ND documents with *** as one PDF and upload to the online membership portal.

*** _____ **Online Entry Authorization** (on website) Contestant and both parents sign. This document to be scanned with other ND documents below. Attach this document along with other ND documents with *** as one PDF and upload to the online membership portal.

*** _____ **Code of Conduct** (on website). Contestant and both parents sign. This document to be scanned with other ND documents below. Attach this document along with other ND documents with *** as one PDF and upload to the online membership portal.

_____ A W-9 must be completed if jackpotting and uploaded to the online portal. No JP allowed until the W-9 has been signed and uploaded.

_____ Write the open and close dates for all online entries on your calendar. Entries for the first rodeo will open on July 21st at 12:00 a.m. and close on July 28th at 11:59 p.m.

_____ \$40.00 State Membership Fee made payable to NDJHRD- brought to the first rodeo! Must be paid prior to start of the rodeo!